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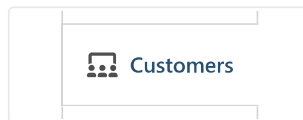
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Customers — Qty to deliver

The *Customers — Qty to Deliver* screen allows you to view a list of inventory items that are pending delivery to a specific customer. This feature helps you manage outstanding deliveries efficiently.

Accessing the Qty to Deliver Screen

1. Navigate to the *Customers* tab.



2. Click on the figure under the *Qty to Deliver* column for the desired customer.

Qty to deliver
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Note: If you do not see the *Qty to Deliver* column, you may need to enable it using the **Edit columns** function.

Using the Qty to Deliver Screen

Creating Delivery Notes from Pending Items

Copying inventory items with non-zero quantities to a new delivery note is more efficient than creating a delivery note from scratch. To do this:

1. **Select** the inventory items with quantities greater than zero.
2. Click the **New Delivery Note** button to copy them to a new delivery note.

This process allows you to create multiple delivery notes at once for many customers, which is useful when you want to clear the *Qty to Deliver* figures across all customers and inventory items.

Viewing Quantities for All Customers

By default, the screen shows *Qty to Deliver* figures for a specific customer. To display quantities for all customers:

1. **Remove the customer filter** by clicking on the *X* button next to the customer's name.
2. Continue as usual:
 - **Select** the inventory items with quantities greater than zero.
 - Click the **New Delivery Note** button to copy them to a new delivery note.

Understanding the Screen Columns

The *Qty to Deliver* screen contains the following columns:

Customer

Displays the code and name of the customer.

Inventory Item

Shows the code and name of the inventory item pending delivery.

Qty to Deliver

Indicates the quantity of each inventory item that needs to be delivered. The *Qty to Deliver* figure is clickable, allowing you to view the delivery ledger for the customer and inventory item pair.

By utilizing the *Customers — Qty to Deliver* screen effectively, you can streamline your delivery process and ensure timely fulfillment of customer orders.